

Expert Training and Services

Commerce Decisions offers a comprehensive range of training and support. They are designed to help you deal confidently and efficiently with any questions or challenges on the use of our solutions. Our 'hands on' approach, supported by tutorials, interactive classroom teaching and training courses, gives attendees a practical working knowledge of the key capabilities of our AWARD® and ADVANCE™ software solutions.

Software Training: for users of AWARD®

Introductory and refresher training

AWARD® Builder
Learn all the essential skills to start to successfully build procurement projects in AWARD®.
1 day training course
>>Find out more

AWARD® User
Understand how to effectively manage your projects, associated evaluation and supplier selection activities in AWARD®.
1 day training course
>>Find out more

AWARD® Accreditation

In recognition of the level of expertise you can achieve through completion of each level of our AWARD® Accreditation training, we've launched three digital badges: Foundation, Intermediate and Expert. These badges can be used online to promote the level of accreditation you've reached and can be embedded on an email signature, website, social media platform or a digital CV.



AWARD® Foundation

Create, manage and effectively run projects using AWARD®, seamlessly mapping into your organisation's best practice. Once you have completed this training and demonstrated the ability to use the software, you'll receive the AWARD® Foundation Level accreditation and digital badge.



AWARD® Intermediate

Once you've achieved the AWARD® Foundation accreditation, you can complete the Intermediate Level training. This is suitable for more experienced users who have built a number of projects in AWARD®.



AWARD® Expert

This highest level of accreditation is available for AWARD® users who have completed the Foundation and Intermediate levels. We'll remotely review two procurement projects you've completed as part of the accreditation process.

Software Training: for users of ADVANCE™

Understand how to manage your bid review process in ADVANCE™, whether you're a Bid Manager or a Reviewer. This 1 day course is designed for Bid Managers who use ADVANCE™ to manage their bid review process.

[>>Find out more](#)

Thought Leadership: sharing best practice and the latest insights

Principles of Tender Evaluation

Learn how to deploy consistent best practice methodologies when making supplier selection decisions and to introduce specific methods and techniques.

1 day training course. [>>Find out more](#)

Evaluator Preparation and Guidance

Benefit from best practice advice to help you become an effective evaluator and confidently select your winning bid. Learn how to write strong and consistent rationale to help protect you against challenges.

Half day training course. [>>Find out more](#)

Weighting Workshop Training

Learn how to set up and facilitate your own Weighting Workshops in AWARD®. The session provides project teams with best practice techniques and tools to create defensible weights.

1 day training course. [>>Find out more](#)

Value For Money

Understand how to choose the most suitable MEAT method for your procurement. Find out how to avoid common pitfalls that may impact overall Value For Money.

1 day training course. [>>Find out more](#)

AWARD® Methodologies for Bidders: Upskill your entire bid team to win more bids

Our expert consultants will upskill your entire bid team, giving them the insight and confidence to prepare your best possible bid solution. You'll understand and view things from the Authority's perspective and learn about the scoring structure and MEAT methodologies used, to help you optimise your bid and ensure the best possible score.

1 day training course. [>>Find out more](#)

Get in touch with the team for more information about our training courses including how to book, costing and content:

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